



**Minutes of the Amenities and Estates Committee held on 16 July 2015 at  
7.30pm in the Committee Room, the Parish Hall, Newdigate Street,  
Kimberley**

Present: Councillor: S Brunt (Chair)  
T Rood (Vice Chair)  
K Saxton  
D Saxton  
T Syson  
R Plumb  
T Davies  
C French  
S McEntee

27. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors R Sisson, Bartram and S Cooper.

28. DECLARATIONS OF INTEREST

There were no declarations of interest.

29. MEETING WITH POLICE REPRESENTATIVES

Pc Toon and PSCO Holbrook attend the Meeting. PC Toon informed that currently crime figures are very low which is good for the Kimberley area. It was reported that the Multi games area at the Stag Recreation area is being used regular basis. Councillor Syson enquired about Knowle Park on its misuse by dog user. Councillor Brunt followed up on the situation of the play equipment having been chewed by dogs. Councillor McEntee suggested that a letter be sent to all residents in the area to ask for them to anonymously reports any incidents of owners allowing their dogs to chew the apparatus. PC Toon explained that they had carried out this action three months ago with the crime stoppers number issued on it.

Councillor Davies spoke of the congestion on Newdigate Street surrounding Kimberley School. PC Toon informed that it has historically been a problem and it may be best to report on-going issues to the Borough Council.

30. MINUTES



Minutes from the Amenities and Estates committee meeting held on 11 June 2015 were considered by the committee.

**RESOLVED that; the minutes of the Amenities and Estates meeting held on 11 June 2015 are accepted as a true record.**

31 PRESENTATION OF PETITIONS

No petitions were presented

32 CHANGE OF TITLE FOR THE COMMITTEE

Councillor Brunt proposed that the Amenities and Estates committee be referred by to the original title of Recreation and Parish Hall committee as it had been previously for a hundred years. Councillor Plumb seconded the proposal.

**RESOLVED that; the proposal of title change to Recreation and Parish Hall committee to be presented at the Full Council meeting on 30<sup>th</sup> July 2015 for Council to consider.**

33 NEIGHBOURHOOD PLAN

The Chairman welcomed Steffan Saunders from Broxtowe Borough Council planning department.

*The chairman suspended standing orders*

Steffan Saunders reported to the committee that the previous administration had submitted an application for the neighbourhood plan and asked if the committee wished to proceed with this process. He informed that the Borough Council would then bid for funds which could be in the region of £7000 to £8000 once the application is completed. The Borough Council will continue this process and bid for a further £5000 which will support Kimberley Town Council.

Steffan Saunders outlined a brief description of the process as outlined below;



- Broxtowe Borough Council would hold a referendum in which they would bid for £20,000 to support this process. This would happen after the completed plan has been inspected and would give the residents of Kimberley the opportunity to vote on it.
- The Council need to decide on a designated area.
- The Council have to submit this to the local authority.
- The Council must include community engagement, it is very important that the Council informally gain views from the residents. Broxtowe Borough Council will formally publicise the intentions, this will help gain a broad view from the residents of Kimberley and inform the examiner of the neighbourhood plan consultation process.

Steffan Saunders explained that the Borough Council had a site allocation that was prepared 10 years ago and that it would need to be reviewed. He continued that when looking at site allocation brown sites can be considered and old shops in the Town centre can be considered.

*The Chairman reinstated standing orders.*

The committee discussed the information received

**RESOLVED that; Broxtowe Borough Council move forward with the application they had received for the neighbourhood plan.**

**RESOLVED that; consideration for preparing the neighbourhood plan will be deferred to Full Council.**

*The chairman thanked Steffan Saunders for his presentation and invited member of the Kimberley Residents Association Darren Warner to discuss Colourful Kimberley.*

Darren Warner informed the committee that he would like to aid the colourful Kimberley scheme which was established some time ago. He informed that he would be willing to approach businesses in the area in the hope that they will contribute to making Kimberley more colourful. Darren Warner continued that he seeks the committees approval to move forward with this and that he would require Council letters to give to local business explaining the scheme and would they like to donate to this cause.

Councillor Brunt suggested that Kimberley in bloom would be ideal.

**RESOLVED that; the Clerk prepare letters asking for support for Colourful Kimberley scheme.**



#### 34. ACCOUNTS FOR PAYMENT

The following cheques were presented for payment and authorisation. Councillor Easom suggested that a full list of outgoing payments be included on the outgoing agenda. He continued that a new accounts package would be advantageous for the Council and that online banking must be pursued so the Council have an update to financial position when required.

**RESOLVED that; Cheques were approved for payment. The Clerk is to research costing's into having a new accounts package such as sage. The Clerk is to report findings on the costing to Full Council at a later date.**

#### 35. EVENTS

Councillor D Saxton informed that the Events Committee's first fact finding meeting reviewed the current events, diarised commitments and discussed the resurrection of the Christmas Civic service. She informed that discussion regarding the pram race had been reviewed. Councillor Easom suggested the possibility of collaborating the pram race with the Kimberley Jam and name it "Pram Jam". Councillor D Saxton informed that a bugler is required for the Remembrance service.

**RESOLVED that; the Clerk to contact the boy from Kimberley School who played the bugle at last years service.**

#### 36. PARISH HALL KITCHEN

The Clerk updated the committee that she had invited Broxtowe Borough Councils Environmental Health Officer and they had visited the Parish Hall Kitchen. The purpose of their visit was to enquire what basic requirements are needed to meet standards. The officer had informed that kitchen as it stands, is acceptable as it is. The Clerk informed that currently food preparation is not active in the kitchen and that hirers of the hall bring their own food in.



37 CHAPEL GATES

Councillor Davies reported that the volunteer group for the closing and opening of the gates is now in action. Councillor Plumb suggested that the double gates at the top of Knowle Hill are opened and closed as per the schedule to aid members of the Public who have disabilities and cannot access the Cemetery from the other two gates. Councillor Davies explained that double gates were closed to protect the Chapel of theft as a bench had been previously stolen.

**RESOLVED that; the double gates to the Chapel at the Knowle Hill will now be opened and closed as per Cemetery Chapel opening times.**

38 CEMETERY CHAPEL RESTORATION

Councillor Rood proposed that a schedule of works for the chapel has been prepared and that quotes will be sought to tender for items where the volunteers do not have the expertise.

**RESOLVED that; The Clerk to gain quotes for Chapel works for the Council to consider at the next full Council meeting.**

39 PARISH HALL EXTERIOR

Councillor Rood expressed that the Parish Hall exterior is in a poor state. Would the committee consider putting this item forward and seeking quotes for the exterior to be repainted?

40 PARISH HALL FENCE

The Clerk informed that since the last meeting no progress had been made and will pursue the matter as resolved to make contact with Network Rail for further information on the boundary.



41 TRAFFIC JAMES STREET

Councillor Plumb informed the committee that the one way street is not being used appropriately due to poor signage. Councillor Plumb suggested that Clearer signs should be placed at the Car Park entrance/exit.

**RESOLVED that; The Clerk to contact Dave Walker from Nottinghamshire County Council and organise a site meeting.**

42 MAKE ARRANGEMENTS FOR THE REVIEW OF COUNCIL ASSETS.

This item was deferred from the Full Council. This item will ensure that insurers have an accurate record of the Councils assets and property values.

**RESOLVED that; the Clerk and Councillor Rood will move forward with the review and obtain accurate figures for the asset register.**

43 MAKE ARRANGEMENTS FOR THE REVIEW AND CONFIRMATION OF INSURANCE COVER IN RESPECT OF ALL INSURED RISKS.

This item was deferred from the Full Council. This item will ensure that the Council is aware of any potential arrears that are a risk factor and the Council can then build in to their financial plan the way forward on any matters that require immediate attention

**RESOLVED that; the Clerk and Councilor Rood will move forward with the reviewing all insured risks.**

44 PARENT TODDLER COURT YARD UPDATE

The Clerk informed the Committee that the gate had been constructed by Councillor Rood for the cost of materials only equating to £47.00. The Clerk informed that Kimberley School art department had been approached to see if they would be willing to allow students to paint the mural on the wall.

45 BABBINGTON ROADWAY

Councillor Plumb reported that Neil Lewis the Highways Officer from Nottingham County Council had been informed of the existing issues surrounding the road. The current information is being reviewed.



46 DEFIBRILLATOR TRAINING

The clerk informed that the Parish Hall has a defibrillator located in the Kitchen. The Clerk asked the committee if they would like to have training on using the device. Councillor Davies offered the Council her services in CPR training?

**RESOLVED that; the clerk to organize defibrillator training. Councillor Davies will pursue free CPR training.**

47. CLERKS REPORT

The Clerks added to the clerks report that the agendas being sent in the post is costing a great deal of money. The clerk requested that for those who have email, they receive it by email and collect a hard copy in the post.

**RESOLVED that; The Clerks report is accepted. All agendas will be emailed excluding Councillor Syson, Councillor McEntee, Councillor Plumb and Councillor Davies who will receive hard copies in the post.**

48 CORRESPONDENCE

The correspondence was presented to Council.

**RESOLVED that the Council received the correspondence list.**

49. PLANNING APPLICATIONS

Kimberley Town Council

15/00450/FUL

Grid Ref: 345130 449814

**Construct proposed side and front extensions with dormer windows, including juliet balcony to rear**

**12 Hardy Close Kimberley Nottinghamshire NG16 2JW**

Mr & Mrs Chris & Helen Perry

[Click here to see application details on website](#)

15/00442/FUL

**Construct works to exterior of church to provide level access to reordered church interior, comprising replacement of vestry with entrance lobby, new external door to play space, rearrangement and relaying of paving and removal of redundant chimney**

**Holy Trinity Church Church Hill Kimberley Nottinghamshire**

Rev Barbara Holbrook



50 PUBLIC QUESTION TIME

The Chairman invited questions from the Public.

- Concerns were raised regarding the extension to the church and that the interior of the Church cannot be objected to.

51 DATE OF NEXT MEETING

Full Council Meeting 30 July 2015 – 7.00pm



